Present: Tim Burke, Philip Eppard, Elissa Kane, Jacqueline Keleher, Sue Iwanowicz, Frances Maloy, Rebecca Mugridge, Gary Schwartz, Emily Spinner, Eric Trahan, Andrew White, Drew Urbanek

Ex officio: Kathleen Gundrum, Amy Hren

Absent: Jen Cannell, Alex Gutelius, J’aime Pfeiffer

President S. Iwanowicz called the meeting to order at 9:37 a.m.

Review of Agenda:

The 990 Filing was added under Finance Committee

Minutes of the March 15, 2019 meeting:

The minutes of the March 15, 2019 were accepted with no corrections.

Report from the Executive Director:

K. Gundrum noted that CDLC hosted the first Oral History meeting this month with members that were interested in learning more. A working group is going to proceed with ideas on how CDLC can contribute. Two potential ideas are continuing education and having a resource center.

RAAC is working on a Professional Development grant that members can apply for. CDLC would pay for member staff to attend workshops and conferences.

There are currently 52 people registered for the Annual Meeting. The deadline to register is next Friday.
CDLC is exploring bringing in a national speaker in the Fall. They are from the website “Awful Library Books” which focuses on weeding collections.

Executive Committee:
No new business.

Finance Committee:
T. Burke reported for the Finance Committee. The committee reviewed the 2019 March Financial reports, and noted that all activity was standard. The Income and Expense report for March showed the reversals from the 17-18 audit.

The 2017-2018 990 Filing was approved on a motion made by T. Burke, on behalf of the Finance Committee, seconded by E. Trahan. **Motion carried.**

The 2019/2020 CDLC Budget was provided to the board. A vote on the budget will take place at the May or June meeting.

Personnel Committee:
D. Urbanek reported for the Personnel Committee. The Committee is currently reviewing the handbook and will provide an update at a future meeting. The Executive Director evaluation was sent out to all trustees, and needs to be completed by the end of the month.

The Medicare Advantage Plan for retirees 65 and up and the CDLC contribution amount of $1,000.00 per retiree was approved on a motion made by D. Urbanek, on behalf of the Personnel Committee, seconded by T. Burke. **Motion carried.**

This plan will result in a cost-savings for both participants and for CDLC. A. Hren was commended for consulting with NYCON on potentially offering this plan.

Nominating Committee:
G. Schwartz reported for the Nominating Committee. A slate of four candidates (3 at-large, 1 non-librarian) was provided prior to the meeting. The slate of candidates was approved on a motion made by G. Schwartz, on behalf of the Nominating Committee, seconded by F. Maloy. **Motion carried.**

CORS: Committee on Resource Sharing:
No new Business.

RAAC: Regional Automation Advisory Committee:
G. Schwartz reported for RAAC. He sent out a document prior to the meeting with meeting highlights. RAAC will meet again in May.
CCD: Coordinated Collection Development Committee:
K. Gundrum reported for CCD. They are hosting a collection workshop on April 29, and a tour of the special collections at the University at Albany in June.

Old Business:
No Old Business.

New Business:
No New Business.

Informational Reports and Announcements:

P. Eppard announced that the Historic Cherry Hill is hosting its 20th Annual Albany History Fair on Sunday May 5th. The theme is literary culture and heritage.

F. Maloy announced that the library at Union College had a four day workshop on Building Community. The firm that was brought in is from Troy and called the Kaleel Jamison Consulting Group. She highly recommends them.

E. Kane announced that Albany Public Library is working with the Parks Department and sponsoring free wifi in three Albany parks this summer. She also said the no fine program is going well. Albany Public Library is also selling bus passes.

T. Burke announced that the State Library Aid is staying flat for the 19-20 year. The Construction Aid line is facing a $20 million cut. An additional $20 million is being put in for the 2020 Census, but it is unsure as to how much libraries will get.

The meeting was adjourned at 10:46 a.m. by S. Iwanowicz.
ACTION ITEMS

April 19, 2019

CDLC Board of Trustees

1. The Board approved the filing of the 2017-2018 990, unanimously.
2. The Board approved the new Medicare Advantage Plan for retirees 65 and older, with CDLC contributing $1,000 per retiree, unanimously.
3. The Board approved the slate of board candidates, unanimously.