Capital District Library Council

Board of Trustees Meeting

January 18, 2019

Present: Tim Burke, Jen Cannell, Philip Eppard, Alex Gutelius, Sue Iwanowicz, Frances Maloy, Rebecca Mugridge, J’aime Pfeiffer, Gary Schwartz, Emily Spinner, Eric Trahan, Drew Urbanek, Andrew White

Ex officio: Kathleen Gundrum, Amy Hren

Absent: Elissa Kane, Jacqueline Keleher

President S. Iwanowicz called the meeting to order at 9:38 a.m.

Review of Agenda: Advocacy and Board Sponsored Programs were added to New Business.

Minutes of the December 21, 2018 meeting:

The minutes of the December 21, 2018 were accepted with no corrections.

Report from the Executive Director:

K. Gundrum announced that there will be an Oral History program on 4/10 hosted by RAAC for anyone interested in oral histories.

K. Gundrum announced that CORS is bringing Stephanie Cole Adams back to host a 2-part workshop on General Copyright/Fair Use and Legal Issues around Oral History. This will take place on 6/7.

Committee and Program Reports:

Finance Committee:

T. Burke reported for the Finance Committee. The committee reviewed the December 2018 financial reports, and noted that all activity was standard. T. Burke also informed the Board that CDLC financial staff met with the new financial firm to go over the financial review process. The committee plans to meet in March to draft the 2019-2020 budget.
Personnel Committee:
D. Urbanek noted that the committee plans to meet on February 4\textsuperscript{th} to review the Employee Handbook.

Nominating Committee:
G. Schwartz noted that the committee plans to have a Zoom call in February regarding the upcoming tasks.

CORS: Committee on Resource Sharing:
E. Spinner reported for CORS. She noted that at the last CORS meeting they discussed the ESLN RFP and courier bag storage changes. The CE group scheduled Stephane Cole Adams for a two part workshop in June. The tech census working group plans to meet with RAAC to review the list of questions being listed on the survey. The Libguide group is going to work with Kari Kakeh to help promote what CORS does. The CCD group plans to attend a CCD meeting to see how they can help.

RAAC: Regional Automation Advisory Committee:
G.Schwartz reported for RAAC. They have not met since the last meeting. A RAAC report was sent out prior to the board meeting.

CCD: Coordinated Collection Development Committee:
J. Pfeiffer reported for CCD. They are currently planning a workshop for April, and there will be an event in March at Voorheesville Public Library to view the local history collection.

Old Business:
No Old Business.

New Business:
2019 Annual Meeting:
K. Gundrum is looking for ideas for the 2019 Annual Meeting which will be on May 10\textsuperscript{th}. Some possible topic ideas so far are partnerships and sustainability. Some ideas to explore are ways to involve more networking, possible poster sessions, and time change. An Annual Meeting Committee may be formed in the coming months.

April 19 Board Meeting:
A date will be determined for the CDLC Staff Appreciation Lunch. Further details to follow as the April date does not work for some.

Advocacy:
K. Gundrum is looking for suggestions on various forms of advocacy. There is an interest in setting up individual meetings with legislators in the Fall.
Board-Sponsored Programs:
K. Gundrum introduced the possibility of the Board sponsoring a series of programs on futuristic library-related topics. Sponsorship by RAAC is also an option. She has some ideas for possible speakers and topics and asked to Board to think about whether the Board would want to play a role in sponsoring programs. Leadership programs are another possibility if there is a need.

Informational Reports and Announcements:

T. Burke announced that the state’s Executive Budget was released. There is a proposed 4 million dollar cut to library funding, and a 20 million dollar cut to the construction aid. There is also no budget line for the 2020 census. Advocacy Day is 2/27.

J. Pfeiffer announced that the Battle of the Books event will be 3/11 at SUNY Adirondack. There are over 500 kids and they are looking for volunteers to read questions.

J. Cannell announced that the Capital Region Spelling Bee will be 2/13 at Proctors. She is also looking for courier opportunities and ideas.

A. Gutelius announced that the Clifton Park Halfmoon Library is hosting author Louise Penny at the HS West Auditorium on the Shenendehowa Campus on 3/5. There are already over 600 people registered.

The meeting was adjourned at 10:42 a.m. by S. Iwanowicz.
ACTION ITEMS

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CDLC Board of Trustees
No action items.