Capital District Library Council
Board of Trustees Meeting
January 19, 2018

Present: Tim Burke, Jen Cannell, Philip Eppard, Alex Gutelius, Sue Iwanowicz, Elissa Kane, Jacqueline Keleher, Frances Maloy, Rebecca Mugridge, J’aime Pfeiffer, Gary Schwartz, Eric Trahan, Drew Urbanek Andrew White

Ex officio: Kathleen Gundrum, Amy Hren

Absent: Lisa Trubitt

President S. Iwanowicz called the meeting to order at 9:36 a.m.

Review of Agenda:

There were no changes to the agenda.

Minutes of the December 15, 2017 meeting:

The minutes of the December 15, 2017 were accepted with one correction.

Report from the Executive Director:

K. Gundrum noted that the RBDB grant application deadline is 2/1.

A NY Heritage users meeting will take place January 26th to discuss ideas on how CDLC can continue to support with NY Heritage now that Ilka Morse is retiring.

CDLC and UHLS will host a Getting Ready for Advocacy Day meeting on 2/15 to help prepare for Advocacy Day.

The 2018 Annual Meeting will be held on May 10th. There are two speakers confirmed at this time.
Finance Committee:
T. Burke reported for the Finance Committee. The committee reviewed the December 2017 financial reports, and noted that all activity was standard. They will hold a meeting in March to discuss next year’s budget. They also plan to work on an amended budget for February/March.

Personnel Committee:
No New Business

Nominating Committee:
No New Business

Membership Committee:
F. Maloy reported for the Membership Committee. A new CDLC Membership Document was provided. The document was approved with a change to the title, and to the third paragraph, with a start date of 7/31/18 on a motion by J. Pfeiffer, seconded by T. Burke, with one opposed.
Motion Carried.

E. Kane reported that Personal Membership will be reviewed this year. Changes will not take place until the 2019 Membership renewal.

CORS: Committee on Resource Sharing:
K. Gundrum reported for CORS. The main focus was planning for the Resource Sharing Symposium and continued enhancements to the E-Form.

RAAC: Regional Automation Advisory Committee:
G. Schwartz reported for RAAC. They will be meeting on 2/7 with a CATS meeting immediately following.

CCD: Coordinated Collection Development Committee:
K. Gundrum reported that they will be meeting on 1/31.

Old Business:
No Old Business

New Business:

March 16th Meeting
The March meeting will be held at 10:30 am so the Staff Appreciation Lunch can be held immediately following.

April/May Meeting
S. Iwanowicz stated if anyone would like to host the April or May meeting at their location to please let Kathy know.
**Informational Reports and Announcements:**

J. Pfeiffer mentioned that the Battle of the Books will take place March 12, 2018 at Skidmore College. They expect 500 kids to participate. They are in need of volunteers. They are also in need of a new location next year. T. Burke mentioned Proctors as a possibility.

T. Burke noted that the NYS Public Library Construction Aid is currently proposed to be cut from $24 million to $14 million. Education is being increased by 3% in the proposal. At Advocacy Day they will use the libraries are education tie to try and at least remain flat for funding.

J. Cannell stated that all should sign up on NYLA’s Advocacy center. The numbers really help.

E. Kane noted that hand written letters, phone calls, and in person meetings mean the most.

The meeting was adjourned at 10:51 a.m. by S. Iwanowicz.
ACTION ITEMS

January 19, 2018

CDLC Board of Trustees

1. Approved the CDLC Organizational Membership document to start on 7/1/2018, with one change to the title, and one change to the third paragraph, with one opposition.