NOTICE

An opening exists in the
Community Library
in the position of:

Librarian I (Children & Youth Services)
Annual salary range of $30,000 - $35,000 with pay commensurate with experience. Employer contributions to medical insurance and paid time off.

The Community Library in Cobleskill, NY is seeking an energetic, innovative and engaging professional to join our team. Knowledge of current best practices in youth services for libraries is expected. Excellent written and oral communication skills are needed including computer proficiency; experience with Integrated Library System software preferred.

This is professional work involving responsibility for basic librarian duties. Work is performed under the supervision of professional librarians in higher level positions. Responsibilities in this position include library and community-based program development and delivery, collection management, program promotion and publicity, statistical tracking and reporting, patron services and staff supervision.

The Community Library is chartered to serve the Cobleskill-Richmondville School District, a population of over 14,000. Located in the heart of the Village of Cobleskill, a rural/suburban community located about 30 miles southwest of Schenectady, New York in beautiful Schoharie County.

Minimum Qualifications:

Master’s Degree in Library Science and experience in a public library children’s room or school library for (1) one year or working with children and youth in reference to library programs and materials.

OR

Master’s Degree in Education and (1) year experience working with children and youth in reference to library programs and materials.

OR

Bachelor’s Degree in Information Science, Education or possession of a NYS Library Assistant’s Association Certificate of Achievement and (2) two years’ experience in a library setting or classroom setting working with children and youth in reference to library programs and materials.

Note: Part-time employment can be pro-rated to count towards full-time (based on number of hours worked per week).

Note: This will be a provisional appointment. Permanent appointment will be contingent upon successful completion of a civil service examination and becoming reachable on the resulting eligible list.

Schedule: The schedule consists of daytime, evening and weekend hours.

Candidates interested in being considered for this position must submit a Civil Service employment application to the Schoharie County Personnel & Civil Service, PO Box 675, Schoharie NY 12157 by the close of business on Friday, February 21, 2020.

Civil Service Employment Applications may be obtained online at:

www.schohariecounty-ny.gov
https://www2.schohariecounty-ny.gov/PdfPostingsWebApp/faces/ExamAnnouncementIndex.xhtml
https://www4.schohariecounty-ny.gov/PdfFiles/Personnel/Applicat_679.pdf