



D-10-72

**Capital District Library Council
Board of Trustees Meeting**

March 12, 2010

Present: B. Beverley, S. Dallas, M. Donahue, R. Ferraro, D. Portzer, P. Ritter, L. Trubitt, N. Van Deusen, M. Wood

Ex officio: J. Sheviak, C. Walker, M. Noonan

Absent: M. Aikey, P. Baia, D. Booth, E. Geyer, S. Rokos, S. Zappen

President B. Beverley called the meeting to order at 9:32.

1. Board business:

Review of agenda: There were no changes to the agenda.

Minutes of the February 12, 2010 meeting: A motion to accept the minutes was made by N. VanDeusen, seconded by L. Trubitt. **Motion carried.**

February financial report: A motion to acknowledge receipt of the February financial report was made by N. VanDeusen, seconded by L. Trubitt. **Motion carried.**

2. Executive Director Report:

- **Digital Collections:** The Albany Law School collection was published last week. The first in-house developed training - a session on compound objects – was being held during this meeting. The first revision of the Metadata Guidelines is expected to out next Friday. A Digitizing Audio Workshop will be held on March 24, 12:30-4:30. This is the first time we have offered this workshop and it is aimed at the novice.
- **GoLocal Project:** The National Library of Medicine cancelled the project nationwide abruptly last month, citing insufficient numbers of users. Both upstate NY and locally we are now considering what might be done with the information that has so far been gathered.
- **Library Student Worker Award:** 10 libraries will be participating. We don't know the number of students as yet. The ceremony will be on April 20, and all Trustees are invited.

3. Committee reports:

Committee on Resource Sharing (CORS): M. Noonan reported CORS met on Wednesday, March 10th. Final plans for the Field Day were discussed. The new version of CaDiLaC online, including the new Partial Union Catalog was demonstrated. The new electronic ILL form was discussed.

Regional Automation Advisory Committee (RAAC): J. Sheviak reported RAAC met March 4th. The decision was made to go ahead with the new CaDiLaC Online, even though there are still some details to be worked out. The Partial Union Catalog has been added to the CDLC website as a searchable catalog. The previous version of the Partial Union Catalog was an III database that could not be searched except by CDLC staff. The new Partial Union Catalog is based on Koha, open source software. It will give libraries whose records are in the Partial Union Catalog the option of using it as a local catalog.

Resource Development Committee: R. Ferraro reported the RDC met on February 18th. A decision was made to shelve the gala discussion. The RDC brainstormed for additional ideas for funding. A suggestion was made to create a foundation; this would require a great deal of education, on the part of the RDC and the CDLC stakeholders. The RDC will meet next week to continue the discussion.

4. Program and Project Reports:

Documentary Heritage Program (DHP): CDLC was the first to turn in a response to the RFP for continuation of the DHP for one year, with the possibility of a year extension. Susan D'Entremont prepared the response; anyone wishing to review the response should contact J. Sheviak.

Hospital Library Services Program (HLSP): M. Wood reported on the HLSP Advisory Committee meeting held on March 5th. Chris Tosh will be holding an HLSP Round Table program on March 18th at the New York State Nurses Association. The topic "Nursing Information Products" will include an Ebsco demonstration of the Dynamed product. The Go Local project has been ended by the National Library of Medicine. The data collected may be used to create a local database. Chris Tosh is continuing to work on CDLC projects.

5. Old business:

Annual Meeting: The Annual Meeting will be held May 18th, at the Italian American Community Center. Bernie Margolis, New York State Librarian, has agreed to speak. Further information on registration will be going out soon.

NYLA Pre Lobby and Lobby Day activities: The New York 3Rs Organization and the New York Alliance of Library Systems met prior to Lobby Day. Bernie Margolis met with them. J. Sheviak attended the New Yorkers for Better Libraries gala on Monday evening. Lobby Day was held on March 2. J. Sheviak and Chris Tosh attended, joining with a group from UHLS libraries. Seventy legislators attended the morning rally. Library advocates met with legislators, speaking with them about the importance of library systems. Those attending were not encouraged by the response from the legislators and their aides. J. Sheviak encouraged everyone to participate in the "NY Libraries: Essential" campaign.

2010-2011 LSTA Application: The LSTA application has been delivered to DLD. CDLC received preliminary approval for the application and notification of the grant should be received soon. The grant would pay for part of the Digitization Field Trainer's salary and travel expenses. B. Beverley noted the CDLC Digital Collections project is one of the most visible of CDLC's programs.

2011-2016 Plan of Service: Comments on the Plan of Service were due to DLD on Friday, March 5th.

6. New business:

Committee appointments: A motion was made by P. Ritter, seconded by R. Ferraro to approve the appointment of John Myers of Union College to replace Leigh Mihlrad on RAAC. **Motion carried.**

7. Informational Reports/Announcements:

S. Dallas reported on a program presented by Barbara Jones as part of ALA's "Choose Privacy" initiative. Two programs were presented to inform librarians on keeping patrons safe while using the Internet and how librarians can keep their information safe. The programs represent part of a 3 year grant that will include "train the trainer" programs; half or full day workshops and webinars.

J. Sheviak reported RAA will be sponsoring an Emerging Technologies program on May 4th, to be held at the Clifton Park-Halfmoon Public Library. Joe Murphy will be speaking on the use of hand held technologies in libraries.

R. Ferraro reported on an article on libraries published in the March issue of the Albany Colonie Regional Chamber of Commerce magazine. J. Sheviak will forward the article to anyone who is interested.

8. Adjournment:

P. Ritter made a motion to adjourn the meeting, seconded by M. Wood. The meeting was adjourned at 10:15.

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ACTION ITEMS

March 12, 2010
CDLC Board of Trustees

1. Approved the minutes of the February meeting, unanimous.
2. Acknowledged the receipt of the February financial reports, unanimous
3. Approved the appointment of John Myers, unanimous.