

Capital District Library Council

**Annual Report
2006/2007**

Serving the Library Community of the Capital District Region Since 1967

From the Executive Director . . .

As we approach the end of another year, we at CDLC find ourselves invigorated by all the good things happening here. When you read through this report you'll understand why! You'll find reports on our new automation platform, which currently is being tested for full implementation by the end of May; the new Information Literacy Interest Group, which has had monthly meetings and lots of email activity since its founding in January; and exciting new developments in resource sharing programs and the ILLiad project.

Our digitization pilot project is moving forward rapidly now! Eleven libraries have been selected to participate in the pilot, and we've hired Dustin Wilder as our part-time Digital Library Field Trainer. This position is funded in large part by Library Services and Technology Act funds and will enable us to provide hands-on assistance to libraries in the one-year pilot. I am especially pleased to note that Dustin Wilder was one of the members of our first class of Outstanding Student Employee Award winners in 2004. He has since completed his MLS at the University at Albany.

In December CDLC welcomed another museum into membership! The Iroquois Indian Museum, located in Howes Cave, NY, is a not-for-profit anthropology museum with a focus on contemporary Iroquois arts. The building, which was opened in 1992, is shaped as a longhouse to recall the traditional Iroquois longhouse of elm bark found in the area 400 years ago. The collections, which include files on contemporary issues, Iroquois artists and craftspeople, communities, and history as well as archival materials, are available for use in-house. Volunteer librarian Suzanne Shelton is working to catalog the materials to provide easier access for researchers and the public.

Since January the CDLC staff have been involved in a partnership with two interior design classes at The Sage Colleges. After touring our offices and talking with us about our needs for training and other projects, the students agreed that some changes and updating would be beneficial. On May 1st we saw 14 presentations which detailed proposed floor and lighting plans; flooring, ceiling, and wall coverings; and furniture. All of the proposals included a new, expanded training center, one of our primary requirements. The timing was excellent! We will receive some additional funding from New York State next fiscal year, and our Board of Trustees designated \$27,000 of those funds for the office renovation project. When we combine that with the proceeds of the 2006 and 2007 basket raffles and silent auctions, we have enough money to allow us to do at least part of this project. The ideas generated by the student proposals have made us eager to get started, and we are hoping to continue to work with faculty and students at Sage as we move forward.

New digitization pilot! New ILLiad Point-2-Point! New member! New interest group!
New automation platform! New office design! What a great way to move into a new year!

Jean Sheviak

Advisory Committees

COMMITTEE ON RESOURCE SHARING

Deborah Booth - *HFM School Library System*
Mary Cahill - *Union College*
Valerie Catlin - *Mohawk Valley Library System*
Linda Fox - *Capital Region BOCES School Library System*
*Sue Grayson - *Hudson Valley Community College*
Gregg Kiehl - *SUNY Cobleskill*
Ann Marie L'Hommedieu - *Albany Medical College*
Mary Jo Maloney - *VA Medical Center*
Pat Markley - *Siena College*
Patti McCall - *AMRI (Albany Molecular Research, Inc.)*
Rita McNamara - *Saratoga Springs Public Library*
Gordon Noble - *Bethlehem Public Library*
Dee Portzer - *Questar III School Library System*
Chris Sagaas - *Albany Public Library*
Irving Stephens - *Rensselaer Polytechnic Institute*
Suzanne Turner - *University at Albany*
Mary Wood - *Albany Law School*
Robin Young - *WSWHE School Library System*

CONTINUING EDUCATION COMMITTEE

Connie Alesse - *New York State Department of Environmental Conservation*
*Carol Anne Germain - *University at Albany*
Lois Gordon - *Mohawk Valley Library System*
Sue Grayson - *Hudson Valley Community College*
Mary Lindner - *The College of Saint Rose*
Dee Portzer - *Questar III School Library System*
Robin Young - *WSWHE School Library System*

COORDINATED COLLECTION DEVELOPMENT COMMITTEE

Jo-Ann Benedetti - *Upper Hudson Library System*
Gail Botta - *Albany Medical College*
*Mary Jane Brustman - *University at Albany*
Darrin Conroy - *New York State Small Business Development Center*
Anne LaBelle - *Hudson Valley Community College*
David Moore - *Schenectady Co. Community College*
Nancy Van Deusen - *SUNY Cobleskill*
Terry Wasielewski - *The Sage Colleges*
Robin Young - *WSWHE School Library System*
Susan Zappen - *Skidmore College*

DIRECT ACCESS PROGRAM COMMITTEE

Warren Hawkes - *New York State Nurses Association*
Brenda Hazard - *University at Albany*
Sister Rose Hobbs - *Maria College*
*Cara Molyneaux - *Union College*
Joseph Nash - *William K. Sanford Town Library*
Dee Portzer - *Questar III School Library System*

RESOURCE DEVELOPMENT COMMITTEE

*Barbara Beverley - *New York State Department of Economic Development*
Walter Grattidge - *Research Community*
Kingsley Greene - *The Sage Colleges*
Deb Priest - *New York State Assembly Information Center (retired)*

DOCUMENTARY HERITAGE PROGRAM ADVISORY COMMITTEE

Michael Aikey - *New York State Military Museum*
Todd DeGarmo - *Crandall Public Library*
*John Diefenderfer - *Daughters of Charity Archives*
Stacy Draper - *Rensselaer County Historical Society*
Ellen Fladger - *Union College*
Chris Hunter - *Schenectady Museum & Planetarium*
Gretchen Koerpel - *Research Community*
Harry E. Mueller - *Upstate New York Teaching of American History Project*
Ellen Sullivan - *Greater Capital Region Teacher Center*
Geoffrey Williams - *University at Albany*

HOSPITAL LIBRARY SERVICE PROGRAM ADVISORY COMMITTEE

Pat Desbiens - *Sunnyview Rehabilitation Hospital*
Elizabeth Irish - *Albany Medical College*
*Chris Szczerba - *New York State Library*
Kim Mitchell - *Albany College of Pharmacy*
Donna Winkelman - *Glens Falls Hospital Library*
Mary Wood - *Albany Law School*

REGIONAL AUTOMATION ADVISORY COMMITTEE

Andrew Ashton - *Skidmore College*
Melissa Bergin - *Niskayuna High School*
*Jeanne Biggins - *Bethlehem Public Library*
Valerie Catlin - *Mohawk Valley Library System*
Debra Ferguson - *New York State Department of Environmental Conservation*
Jennifer Ferriss - *Southern Adirondack Library System*
Linda Fox - *Capital Region BOCES School Library System*
Jim Gandy - *New York State Military Museum*
Walter Grattidge - *Research Community*
Ann Hayes - *Berlin Jr/Sr High School*
Suzanne Hayes - *Empire State College*
Andy Kulmatiski - *Schenectady Co. Public Library*
Tim McDonough - *Waterford Public Library*
Dee Portzer - *Questar III School Library System*
Colleen Smith - *Albany Law School*
Joe Thornton - *Upper Hudson Library System*
Nancy Van Deusen - *SUNY Cobleskill*
Christopher White - *The Sage Colleges*

(*denotes current chairperson of the committee.)

Programs and Services



Documentary Heritage Program

The Documentary Heritage Program (DHP) serves any non-profit organization in the region that holds records that may be historically valuable. The program also helps institutions and organizations to identify important historical records in both public and private hands, and make those records more accessible to the public. There are over 200 organizations and institutions in CDLC's region that are eligible for DHP services. These services include site visits, consultations by telephone and email, workshops, print and electronic newsletters, a lending library, and leadership in larger archival issues.

This year the Regional Archivist made 12 site visits. Two of the more unusual visits were to the Immaculate Heart of Mary parish in Watervliet and to The Woman's Club of Albany. The Immaculate Heart of Mary archives formed somewhat by accident when several Watervliet Roman Catholic churches merged and all their records were shipped to one location, and the DHP was called in to help the staff figure out what to do with it all. The Woman's Club of Albany was recently revitalized after dwindling to only two members a few years ago. The new leadership team discovered several boxes of photographs, programs, membership rosters and other materials dealing with the early days of the Club and requested the DHP's help in figuring out what the material was and how to best take care of it.

This year the Capital District DHP was invited to join the Word on Women, an online directory of archival collections related to women's history in New York State. This site is maintained by the Central New York Library Resources Council, and it can be viewed at www.clrc.org under Special Interest. As of this writing, only a handful of institutions in our region have submitted information, so if you know of other collections in our region, please let Susan D'Entremont, the Regional Archivist, know!



Hospital Library Service Program

During the 2006/2007 HLSP program year, the HLSP Coordinator performed 34 site visits to program member libraries to give aid and consultation. The Coordinator is now doing the copy cataloging for HLSP member libraries. The Coordinator also conducted 159 program contacts by phone and 357 program contacts by e-mail, and produced 3 program newsletters. The Hospital Library Service Program also sponsored 5 continuing education events:

- ◆ Sponsored 'Proving Your Worth' MLA CE class, joint HLSP/MISP sponsorship (attended by 8 CDLC and 2 non-CDLC academic, health, public and special library staff) on 6/9/06.
- ◆ Sponsored 'Searching for Drug Information Online' MLA CE class, joint HLSP/MISP sponsorship (attended by 13 CDLC academic, health, public and special library staff) on 11/16/06.
- ◆ Sponsored 'Geeks Bearing Gifts: Unwrapping New Technology Trends' MLA CE class (attended by 21 CDLC academic, health, public and special library staff) on 4/16/07.
- ◆ Sponsored 'Moving at the Speed of Byte: Emerging Technologies for Information Management' webcast reception (attended by 13 CDLC academic, health, public and special library staff) on 11/8/06.
- ◆ Sponsored 'Survival of the Fittest: Strategies to Prove Your Library's Value' webcast reception (attended by 13 CDLC academic, health, public and special library staff) on 3/7/07.

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Programs and Services

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Hospital Library Service Program (continued)

The Hospital Library Service Program also provided \$2,777 in grant funding for its member libraries to buy needed materials such as books, online and print journals, and database access, as well as equipment such as fax machines and computers. HLSP Grant funding provided a consortial subscription for program member hospitals to the EBSCO Dynamed point of care reference database until January of 2008. HLSP Grant funding also provided a consortial subscription for program member hospitals to the Doody's Core Titles in the Health Sciences 2005 online until December of 2007, providing recommendations and reviews for library materials purchases in 121 specialties in the health sciences. The program and CDLC cataloging services also cataloged 415 titles for member libraries in the 2006/2007 year.



Medical Information Services Program

During the 06/07 MISP year, \$23,052 was distributed to CDLC area libraries to help pay for health information obtained for their patrons through interlibrary loans. \$13,192 of this total was directly distributed into the Electronic Funds Transfer System accounts of 10 of the member libraries. The member libraries reported using \$39,779 for their loans for the 05/06 year. These were for the most part performed through the National Network of Libraries of Medicine at a rate of \$11 for a basic loan request. \$10,000 was distributed to Albany Medical College to help offset their expense for providing medical information, including, but not limited to, local interlibrary loans to CDLC member libraries. \$1,500 was saved for CDLC to use to provide health information related interlibrary loan service to its member libraries. \$1,819 was retained by CDLC to help pay for health information related continuing education including:

- ◆ Sponsored 'Proving Your Worth' MLA CE class, joint HLSP/MISP sponsorship (attended by 8 CDLC and 2 non-CDLC academic, health, public and special library staff) on 6/9/06.
 - ◆ Sponsored 'Searching for Drug Information Online' MLA CE class, joint HLSP/MISP sponsorship (attended by 13 CDLC academic, health, public and special library staff) on 11/16/06.
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Communications

In summer 2006 the CDLC web site underwent some behind the scenes renovation. There was not a noticeable difference in the appearance of the site, but additional style sheets and coding afforded subtle improvements. The most practical improvement is that now most pages on the CDLC site are "printer friendly" directly from the page. During the year we also updated the Documentary Heritage Program (DHP) directory, added a database driven Interlibrary Loan directory, and added a searchable database for the DHP lending library.

CDLC maintains email lists for our member libraries, committees and program areas, as well as for some of our interest groups. We also maintain a list, CDLC-I, which is a general list used to disseminate information regarding CDLC programs, events, and other items of interest. Anyone interested in being added to CDLC-I should contact CDLC.

In September 2006 CDLC hosted an open house for members and guests. The gathering, held at CDLC headquarters, offered an opportunity for networking among colleagues and CDLC staff members.

Two issues of ReCap, the CDLC newsletter, were distributed in the past year. ReCap is mailed to personal members, directors of all member libraries, and school libraries (during the school year) and is also available for viewing on the website (http://www.cdlc.org/About_CDLC/newsletter.shtml).

Programs and Services

Consortial Purchasing

Consortial buying opportunities for electronic databases are available for CDLC institutional members through WALDO (Westchester Academic Library Directors Organization), Nylink and Britannica Online. Discounts to libraries buying products through this process provide substantial savings - in some cases perhaps as much as 50%. In 2006-2007 twenty-two CDLC libraries purchased 270 database subscriptions totaling nearly \$866,000!

Continuing Education

Continuing education events are an important part of CDLC's mission. Throughout the year CE events have been sponsored and supported by CDLC, and by CDLC's programs and committees. Many of these events are detailed elsewhere in this report.

Highlights of major CE events of the year are shown below:

- ◆ The Digitization Series - workshops that were planned to help develop and support CDLC's digitization project: "Developing Digital Collections" presented by Thomas Clareson, Program Director for New Initiatives at Palinet; "Copyright for Digital Projects" presented by Peter Hirtle, Intellectual Property Officer, Cornell University Library; "How to Find What You've Digitized: the Basics of Metadata" presented by Lynne Graziadei, Collections and Technical Services Librarian, Nylink; and "Management of Digital Projects" presented by Laurie Gemmill, Implementation Program Manager for OCLC.
- ◆ *architecture+* of Troy presented two workshops to groups of CDLC participants. Part one concerned programming (foundation for building and renovation projects; needs analysis, etc.) and part two addressed the Feasibility Study (what is it, how to do it, how to translate it into an action plan). This presentation was possible because a CDLC staff member won consultation hours in a drawing at the NYLA Conference Trade Show.
- ◆ "Display All the Way: Exhibition Basics for Libraries & Archives" presented by Duane Watson, Curator of Collections for Wilderstein Preservation in Rhinebeck, NY, and Pat Fox, Cornell University Library Department of Preservation and Collection Maintenance (co-sponsored with the University at Albany)
- ◆ "Secret Gems of CDLC Libraries" - This poster session sponsored by CDLC's Continuing Education Committee revealed some little-known collections of area libraries. At the late afternoon gathering fourteen area libraries presented displays - presenters and guests enjoyed a gourmet pizza spread.

Cooperative Cataloging

The Cooperative Cataloging Program of CDLC helps increase the number of bibliographic resources available electronically to the region by offering cost-effective cataloging services to member libraries. Cataloging services are available to any CDLC member library, for any type of material. During the 2006-2007 program year 26 members took advantage of this program. In addition, CDLC provided cataloging for 27 schools in the Hamilton-Fulton-Montgomery School Library System and 21 schools in Questar III. Cataloging is done on the OCLC database and is added directly into CDLC's Partial Union Catalog (PUC). This enables the cataloging records to display in CaDiLaC Online immediately.

Through the end of April, there have been 15,292 titles cataloged for member libraries and schools. This represents an increase of 8,866 titles over last year's cataloging activity (which was 2,515 titles over the previous year)! Included in this figure are 137 original cataloging records. We also processed 211 deletions from our catalog.

Programs and Services

Coordinated Collection Development

The **Coordinated Collection Development Committee** sponsored a program on November 29, 2006 at the William K. Sanford Town Library. The program, *Methods not Madness: Evaluating Collections*, attracted 76 participants, many from out of the CDLC area. Speakers included Elaine Baker, Southern Adirondack Library System; Gregg Kiehl, SUNY Cobleskill; Ethel LaPier, Albany Public Library; and Andrew White, Health Sciences Library, Stony Brook University. The program focused on evaluating collections – large and small, print and electronic.

Coordinated Collection Development Aid: In the 2006-2007 program year the New York State Coordinated Collection Development Aid program, administered at the local level by the 3Rs Councils, provided materials funding to 21 of CDLC's public or nonprofit independent colleges and universities. Each participating library uses the funds to purchase materials in a specific subject area (see the list at http://www.cdlc.org/Programs_And_Services/ccd/ccdsub.shtml). The materials are then available for resource sharing throughout the region and the state. A total of \$172,362 was distributed as follows:

ACC	\$ 7,088	Ellis Nursing	\$ 4,471	Maria College	\$ 4,865	SCCC	\$ 6,366
ACP	\$ 5,531	ESC	\$10,136	Mem Hos Nursing	\$ 4,458	Siena	\$ 7,632
ALS	\$ 5,568	Excelsior	\$14,074	RPI	\$12,156	Skidmore	\$ 7,027
AMC	\$ 5,463	FMCC	\$ 6,092	Sage	\$ 7,450	SUNY Cob	\$ 6,918
CSR	\$ 9,737	HVCC	\$13,410	Sam Hos Nursing	\$ 4,470	Union	\$ 7,174
						U Albany	\$22,276

Courier Delivery

CDLC continues to participate in the regional delivery service with Mohawk Valley, Southern Adirondack, and Upper Hudson Library Systems. Thirty-five members, including CDLC, receive delivery service from one to five days per week. Altogether, 133 libraries and systems are part of the service. CDLC continues to pay for 5 day per week delivery to the New York State Library to facilitate service between that important resource and all the libraries of our region. In addition, connections through the school library system offices mean that materials can reach more than 500 individual schools. Our previous vendor merged with another company in the fall, so the service is now provided by Velocity Express. As the year closed, we were working with Velocity to streamline the routes and implement changes designed to assure faster, more accurate service.

Direct Access Program

CDLC's Direct Access Program (DAP) allows cardholders to borrow materials directly from participating libraries. Participation in DAP is open to all member libraries, library systems, and individual public libraries in the CDLC region. Currently over 70 academic, special and public libraries lend to DAP borrowers. Individuals may participate in the program by applying for a DAP borrower's card from their home library. Although the number of DAP cards issued has declined, the program is still used extensively by members of the library community. The DAP Directory and informational flyers are now available on, and easily printable from, the CDLC web site. Participating libraries are provided with a list of authorized signatures and may contact CDLC when additional DAP card blanks are needed.

Regional Automation Activities

The eighteen-member Regional Automation Advisory Committee (RAAC) is responsible for developing the programs to be funded by New York State's Regional Bibliographic Data Bases (RBDB) program. A significant number of CDLC staff are involved in assuring the success of the wide variety of technology-related programs that were supported this year.

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Programs and Services

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**Regional
Automation
Activities
(continued)**

CaDiLaC Online continues to be a well-used program and a major focus. Collections of 14 academic libraries, 2 special libraries, 3 public library systems, 4 school library systems, 1 school library, and the New York State Library are directly searchable using URSA software from SirsiDynix, and circulation status is displayed so that users know if materials are available. Also searchable through CaDiLaC Online is the **Partial Union Catalog (PUC)**, which is maintained at CDLC. The PUC provides access to records in catalogs not directly searchable. Holdings from 139 academic, special, hospital, and school libraries are included in the 401,578 bibliographic records and almost 520,000 item records in the PUC. The third part of CaDiLaC Online is the regional **Union List of Serials (ULS)**. Containing the records of 537 libraries, the ULS includes more than 37,000 titles and 84,000 holding records. CDLC is in the process of moving both the PUC and the ULS from software provided by Innovative Interfaces, Inc., to a SirsiDynix platform. That will permit updating of the ULS records on our site as well as better integration with the URSA software. This change will also allow an upgrade to the latest version of URSA, which will provide significantly better software for users. These changes are expected to be completed by the end of June, 2007.

Because increased access to information about collections continues to be a priority, CDLC awarded 13 grants for **retrospective conversion projects**. Materials converted ranged widely from folk art collections, New York State documents, art prints, and genealogical materials, to Hebrew language collections. Institutions receiving the grants included Alzheimer's Association, Crandall Public Library, Empire State Development, Hebrew Academy of the Capital District, Martin Van Buren Elementary School, Maria College, Middleburgh Library, Miller Hill-Sand Lake Elementary School, NYS Department of Environmental Conservation, NYS Military Museum, Questar III, The Sage Colleges, and St. Augustine's School. Middleburgh Library and The Sage Colleges also received grants for metadata enhancement.

The regional **ILLiad Consortium** continues to run smoothly under the management of staff at The Sage Colleges. This year Gregg Kiehl of SUNY Cobleskill developed a program which allows non-OCLC libraries in the region to request materials electronically from consortium members, providing benefits for both the borrower and the lender. Albany Law School, Albany Medical College, Fulton-Montgomery Community College, The Sage Colleges, Schenectady County Community College, SUNY Cobleskill, The College of Saint Rose, and Union College are the consortium members.

CDLC's **Digitization Program** moved forward with the final decision to begin a pilot regional digitization project. A series of training sessions (see details in the Continuing Education report on page 5) provided solid information for member libraries. In the spring member libraries were invited to participate in the pilot. Eleven were selected to work with our Digital Library Field Trainer over the next year to digitize materials and add them to a CONTENTdm database.

OCLC Interlibrary-loan Only libraries also will receive funding from RBDB. 20 academic, public, hospital, school, and special libraries and 3 library systems participate in this program.

Technology training funds provided support for training classes and consulting for special projects. **Emerging Technology Funds** are being used to support Library 2.0: Becoming a User Centered Library, presented by Michael Stephens in sold-out sessions on May 17 and May 18.

Programs and Services



Resource Sharing

The CDLC Bibliographic Center provides verification, location and referral services to the member libraries. The Bibliographic Center processed a total of 1,213 requests during the past year. Processing of these requests involved searching CaDilaC Online (2,281 searches), WorldCat (246 searches) and the CDLC Union Catalog of Monographs (197 searches). For those requests without CDLC locations, the Bib Center referred 246 requests via OCLC WorldCat Resource Sharing, 53 requests to the New York State Library via NYSILL and 6 requests via Docline. Additional verification and location information was provided using the following sources:

Printed bibliographic tools	107 searches
RLIN database	216 searches
Ingenta.com website	12 searches
PubMed	82 searches
ERIC Database	51 searches
Additional databases	69 searches
NYSL catalog	576 searches

CDLC continued to provide support for member libraries using OCLC WorldCat Resource Sharing for interlibrary loan purposes. In May 2007, the Troy Public Library became the 23rd member of the CDLC ILL Only user group.

Committee on Interlibrary Loan/Committee on Resource Sharing: In February, the Board of Trustees approved a name change and the Committee on Interlibrary Loan became the Committee on Resource Sharing. The name change was made to better reflect the activities and the charge of the Committee. During the past year the Committee worked on creating an online ILL directory. At this time, direct CDLC member libraries can enter contact and policy information into the Directory (at <http://www.cdlc.org/ill>), where it can be searched by institution name. Future plans for the Directory are to include the policy information of the individual public and school libraries. Gregg Kiehl of SUNY Cobleskill has been working with CORS to implement the CDLC ILLiad Point-2-Point Project. This will allow CDLC libraries not using WorldCat Resource Sharing to register at a single point and then have the capability of placing requests electronically to the ILLiad consortial group. Planning will soon begin for the 2008 ILL Field Day.

Union List of Serials: Maintenance continued on the Union List of Serials. Updates included the following:

Local holdings records added	1,006
Local holdings records updated	4,162
Local holdings records deleted	820
Total updates	5,988
Titles added	359
Titles deleted	175

CDLC is currently migrating the local Union List of Serials to a Sirsi/Dynix platform. This migration will give CDLC the capability to update holdings in the local system, which will be an improvement since OCLC cannot provide us with updates to the local Union List at this time.

Programs and Services



**Student
Employee
Award**

CDLC sponsors an annual award for student employees in libraries. The purpose of this award is to reward excellence among young library workers, both to exemplify the high standards sought in library staff and to encourage investigation of librarianship as a career goal. Winners receive a certificate and token prizes, along with the recognition of their supervisors and peers that their work has been exemplary. Award winners are encouraged to note this award on resumes and job applications.

The 2007 Outstanding Student Employee Award was presented to nine deserving students at a ceremony held at CDLC on April 12, 2007. Kingsley Greene, Director of Libraries at Sage Colleges and President of CDLC's Board of Trustees, served as Master of Ceremonies for the event. Jeffrey W. Cannell, Deputy Commissioner for Cultural Education, New York State Education Department congratulated the students and spoke to the students, their families and supervisors. Karen Trivette Cannell also congratulated the students on behalf of the University at Albany chapter of Beta Phi Mu, The International Library and Information Studies Honor Society.

Award winners, chosen for their commitment and dedication, time management skills, excellent patron services and colleague interaction, responsibility, peer leadership, interest and initiative, were presented with a certificate and a CDLC monogrammed briefcase.

The 2007 Outstanding Student Employee Award winners are:

Brunswick Community Library	Sara Hawley
The College of Saint Rose	Amanda Rodriguez
East Greenbush Community Library	Christine D. O'Connell
Guilderland Public Library	Jason M. Vincent
Nassau Free Library	Catherine A. Hamblin
The Sage Colleges	Daniel Cunningham
The Sage Colleges	Lauri Smassanow
SUNY Cobleskill	William "Cody" VanDeusen VI
Union College	Keegan Peters

CDLC congratulates these outstanding student employees!



**Resource
Development
Committee**

The Resource Development Committee takes a broad view of their relationship to CDLC. This year the group explored areas such as how CDLC might work with the new technology communities in the region and the roles CDLC might have with other organizations such as Chambers of Commerce. They have also had discussions of how best to articulate succinctly the mission of CDLC for the Legislature and other possible funders.

A member of this committee facilitated a relationship with the interior design program at The Sage Colleges, resulting in the redesign of CDLC office space becoming a project for two classes. This connection produced a number of excellent ideas as well as the offer of additional help to assist should we decide to move forward in this area.

Because of the success of the 2005 and 2006 basket raffles, CDLC's Resource Development Committee suggested we do a raffle again this year. In addition, they worked to expand the silent auction, with committee member Deb Priest taking charge of the project. As a result, the 2007 auction has 14 items of merchandise and services.

Membership Groups

Under the auspices of the Council, a number of roundtables and other interest groups keep local librarians informed about recent changes and developments in librarianship.



Capital Area Library Assistants

Capital Area Library Assistants (CALA) is a membership group of CDLC for library assistants in the Capital Region. The Coordinating Committee of CALA consists of Kyla Collings (Rensselaer Polytechnic Institute), Kathy Corbett (CDLC), Jean Guyon (University at Albany), Michele Matthews (Rensselaer Polytechnic Institute), Dennis Mott (Schenectady County Community College), and Carol Reppard (Troy Public Library). The committee members plan workshops and provide information to library assistants.

CALA sponsored two workshops this year:

- ◆ November 2006 - "Using Microsoft Publisher" was presented by Polly-Alida Farrington of P.A. Farrington Associates. This was a hands-on workshop held at the Voorhees Computing Center on the RPI campus and was attended by 17 people. The workshop covered many aspects of Microsoft Publisher version 3.0 and allowed ample time for interesting questions that were answered by Ms. Farrington.
- ◆ April 2007 - At a "Lunch and Learn" workshop held at CDLC "Beginning Your Genealogy Research at the National Archives" was presented by Jean Nudd, Archivist at the National Archives and Records Administration, Northeast Region (Pittsfield, MA). Ms. Nudd explained how and why the census was important and just how much work went into accumulating all the information. She also gave pointers on how to research one's own genealogy. Twenty-five people attended and asked many outstanding questions.

For CALA membership information contact Kathy Corbett (kcorbett@cdlc.org) at CDLC.



Capital District Business Librarians

The Capital District Business Librarians (CDBL) group, established to improve library services to business by creating opportunities to keep librarians informed about sources of information, has been a CDLC Membership Group since 1992. CDBL's members come from special, academic and public libraries. The 11th annual breakfast meeting in September at Siena College featured a program entitled "Public Speaking: An Art or a Science?" presented by Trudi Jacobson of the University at Albany and John Vallely of Siena College. In February, CDBL sponsored a presentation by James Ross of the New York State Department of Labor Statistics at the William K. Sanford Town Library. Mr. Ross's presentation, "What Was That Number, Again?" focused on various labor statistics survey programs and the uses of the data.

CDBL distributes program announcements to CDBL members, CDLC directors, and heads of reference. Library school students are encouraged to attend. Programs are also publicized through relevant electronic mailing lists and select press releases targeted to members of the business community. For information, contact CDBL President Jane Kessler (jkessler@uamail.albany.edu).

Membership Groups



**Government
Information
Interest Group**

The CDLC Government Information Interest Group was established to provide a forum for libraries and library users of the Capital District to support discussion and interaction among the institutions and their users in the area of government information. The group meets quarterly to consider both federal and state policy issues affecting access to government publication of information, and serves as a voice for all individuals interested in using government information.

In 2006, the group had regular meetings in February, May, August and November. Subjects of particular interest included the movement of materials from the print environment to the Internet, continued access to older information available only on the Internet, cataloging changes at the Government Printing Office, and the challenges of providing patrons with access to appropriate materials.

While the core membership is comprised of depository librarians, all are invited to join or to attend meetings. Please contact CDLC for more information.



**Information
Literacy
Interest Group**

CDLC welcomed a new interest group this year. The Information Literacy Interest Group came into being after a local librarian polled our member libraries and discovered that many librarians had questions about information literacy-related issues. Twenty people from all types of libraries attended an initial meeting in January at which they shared information about their information literacy work, challenges, and achievements. Several themes emerged which are expected to be the basis for future discussions:

- ◆ The need for increased collaboration between teachers and librarians in K-12 and college environments.
- ◆ The need for increased community involvement with information literacy.
- ◆ The desire for a forum to share information literacy techniques and best practices.
- ◆ The need for a forum for sharing the vocabulary, expectations, and activities of school-level information literacy and college-level information literacy.
- ◆ Adult learners: how best to reach this unique group of students.
- ◆ Developing online learning resources for the virtual classroom.

Amy Pass (The Sage Colleges) and Gail Golderman (Union College) agreed to be the group organizers. Monthly topic-based meetings followed, focusing on assessment and evaluation, use of Google Scholar, marketing of library services, and best practices.

An electronic discussion list, InfoLit@cdlc.org, was created for communication among group members. To be added to the list, contact Amy Pass (passa@sage.edu) or Jean Sheviak (jsheviak@cdlc.org).

During the summer the group plans to establish a program for next year to continue addressing both short-term and long-term needs of the group.

CDLC Member Institutions


* Denotes Associate Members ** Denotes Affiliate Member

 New member in 2006/2007

ACADEMIC LIBRARIES

Adirondack Community College
Albany College of Pharmacy
Albany Law School
Albany Medical College
Bryant & Stratton College
The College of Saint Rose
Empire State College
Excelsior College
Fulton-Montgomery Community College
Hudson Valley Community College
ITT Technical Institute
Maria College of Albany
Mid-America Baptist Theological Seminary
Mildred Elley
Rensselaer Polytechnic Institute
The Sage Colleges
Schenectady County Community College
Siena College
Skidmore College
SUNY College of Agriculture & Technology
at Cobleskill
Union College
University at Albany

SPECIAL LIBRARIES

Adirondack Research Library *
Albany Institute of History and Art
Alzheimer's Association of NENY
AMRI (Albany Molecular Research, Inc.)
Dudley Observatory
General Electric Global Research Center
Healthcare Association of New York State
Irish American Heritage Museum
 Iroquois Indian Museum**
KAPL, Inc.
Literacy Volunteers Mohawk/Hudson
Literacy Volunteers of Rensselaer County
Medical Liability Mutual Insurance Co.
National Museum of Racing *
NYS Assembly Information Center
NYS Dept. of Economic Development
NYS Dept. of Environmental Conservation
NYS Department of Health
NYS Military Museum
NYS Nurses Association
NYS Office of Mental Health
NYS Small Business Development Center
NYS Supreme Court Library - Troy*
Plug Power
Rensselaer County Historical Society
Schenectady County Historical Society
Schenectady Museum & Suits-Bueche
Planetarium
SI Group
Troy Annual Conference of the United
Methodist Church**

HOSPITAL LIBRARIES

Albany Memorial Hospital
Ellis Hospital
Glens Falls Hospital
Nathan Littauer Hospital
St. Mary's Hospital (Amsterdam)
St. Peter's Hospital
Samaritan Hospital
Saratoga Hospital
Seton Health System
Sunnyview Rehabilitation Hospital
Veteran's Administration Hospital

PUBLIC LIBRARY SYSTEMS

Mohawk Valley Library System
Southern Adirondack Library System
Upper Hudson Library System

SCHOOL LIBRARY SYSTEMS

Capital Region BOCES S L S
Hamilton-Fulton-Montgomery S L S
Questar III S L S
Washington-Saratoga-Warren-Hamilton-
Essex S L S

CDLC Personal Members

CDLC provides the opportunity for individuals to join the Council as personal members. All personal members receive *ReCap*; additional benefits apply to those joining at the Contributing or Patron level. We are especially grateful to our Patron members for their support of CDLC and libraries in our region!

Patron Members for the 2006-2007 program year:

Barbara Beverley
Dorothy Christiansen
David Cossey
Donna Dixon
Linda Dunn

Walter Grattidge
Kingsley Greene
Peter Koonz
Margaret Lanoue
Barbara Nichols Randall

Jean Sheviak
Carol D. Wait
Samuel C. Wait, Jr.
Christine Walker

Other CDLC supporters include 15 Contributing Members, 63 Basic Members, and 15 Retiree Members. For more information about CDLC membership, please visit the CDLC web page under "About CDLC."

Outstanding Service to the Council Award

Presented at the Annual Meeting
honoring an individual selected by the CDLC staff who has
provided dedicated and exceptional support to the Council

Honoring

**THE CDLC RESOURCE DEVELOPMENT COMMITTEE
BARBARA BEVERLEY, WALTER GRATTIDGE,
KINGSLEY GREENE, DEBORAH PRIEST**

The members of this committee, all long-time associates of CDLC, agreed to come together beginning in 2004 to look at the short-term and long-term needs of the Council. Their discussions ranged widely and resulted in the formation of new interest groups, new fund raising mechanisms, new contacts with the community, and a new sense of what is possible for the Council in the future.

Interlibrary Loan Distinguished Service Award

Presented at the Annual Meeting in recognition of outstanding
contributions to interlibrary loan and document delivery service

Honoring

GREGG KIEHL

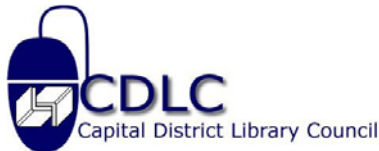
The 2007 Award is presented to Gregg Kiehl of SUNY Cobleskill in recognition for his work on the CDLC ILLiad Point-2-Point Project. The project will provide a single point of registration for non-ILLiad/WorldCat Resource Sharing CDLC member libraries interested in submitting their ILL requests electronically. This innovative project expands the technology to benefit both borrowers and lenders.

2006-2007 CDLC Board of Trustees

Michael Aikey	New York State Military Museum
Barbara Beverley, <i>Vice President</i>	NYS Department of Economic Development
Deborah Booth	HFM School Library System
Carol Clingan	Mohawk Valley Library System
David Cossey	Union College
Sara Dallas	Southern Adirondack Library System
Mary Donohue	Fulton Montgomery Community College
Enid Geyer	Albany Medical College
Kingsley Greene, <i>President</i>	The Sage Colleges
Candace Portzer, <i>Secretary</i>	Questar III School Library System
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Gregg Sapp	University at Albany, SUNY
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Dustin Wilder	Digital Library Field Trainer



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The Annual Report was produced by the Capital District Library Council and distributed to the attendees at its annual meeting on May 15, 2007. CDLC is a multitype library consortium that serves libraries in the New York counties of Albany, Fulton, Hamilton, Montgomery, Rensselaer, Saratoga, Schenectady, Schoharie, Warren and Washington.