



# CAPITAL DISTRICT LIBRARY COUNCIL

## ANNUAL REPORT 2009-2010



CDLC Staff



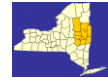
CDLC  
Digital Collections



2010 Student Awards



# 2009-2010 Annual Report



## *CDLC Makes Information Flow!*

One of New York State's nine regional Reference and Research Library Resources (3Rs) Councils, the Capital District Library Council (CDLC) provides infrastructure for information services to the libraries of ten upstate counties:

Albany	Fulton	Hamilton	Montgomery	Rensselaer
Saratoga	Schenectady	Schoharie	Warren	Washington

### CDLC Members

CDLC's institutional members serve more than 1 million people via 22 academic libraries (public and private); 25 specialized libraries (corporate, museum, government); 11 hospital libraries; 3 public library systems (95 public libraries); 4 school library systems (390 school library and media centers); and 200 historical collections. 2009-2010 member libraries include:

- |  |  |  |
|--|--|--|
| Adirondack Community College           | ITT Technical Institute  | Samaritan Hospital                                       |
| Adirondack Research Library            | Literacy New York, Greater Capital Region                            | Saratoga Hospital  |
| Albany College of Pharmacy             | Literacy Volunteers of Rensselaer County                             | Schenectady County Community College                     |
| Albany Institute of History and Art    | Maria College  | Schenectady County Historical Society                    |
| Albany Law School                      | Medical Liability Mutual Insurance Co.                               | Schenectady Museum & Planetarium                         |
| Albany Medical College                 | Mid-America Baptist Theological Seminary                             | Seton Health System                                      |
| Albany Memorial Hospital               | Mildred Elley  | SI Group   |
| AMRI (Albany Molecular Research, Inc.) | Mohawk Valley Library System   | Siena College  |
| Bryant & Stratton College              | Nathan Littauer Hospital   | Skidmore College   |
| Capital Region BOCES S L S             | NYS Assembly Information Center                                      | Southern Adirondack Library System                       |
| College of Saint Rose                  | NYS Department of Health   | St. Mary's Hospital (Amsterdam)                          |
| Dudley Observatory                     | NYS Dept. of Economic Development                                    | St. Peter's Hospital                                     |
| Ellis Hospital                         | NYS Dept. of Environmental Conservation                              | Stratton VA Medical Center                               |
| Empire State College                   | NYS Military Museum  | Sunnyview Rehabilitation Hospital                        |
| Excelsior College                      | NYS Nurses Association   | SUNY Cobleskill  |
| Fulton-Montgomery Community College    | NYS Small Business Development Center                                | Troy Annual Conference of the United<br>Methodist Church |
| General Electric Global Research       | NYS Supreme Court Library -Troy                                      | Union College  |
| Glens Falls Hospital                   | Questar III S L S  | University at Albany                                     |
| Hamilton-Fulton-Montgomery S L S       | Rensselaer County Historical Society                                 | Upper Hudson Library System                              |
| Healthcare Association of NY State     | Rensselaer Polytechnic Institute                                     | Washington-Saratoga-Warren-Hamilton-<br>Essex S L S      |
| Hudson Valley Community College        | Rudolf Steiner Library of the<br>Anthroposophical Society in America |  |
| Irish American Heritage Museum         | Sage Colleges  |  |
| Iroquois Indian Museum                 |  |  |

CDLC welcomed 94 Personal Members for the 2009-2010 membership year including 4 Benefactor Members, 7 Patron Members, 21 Contributing Members, 42 Basic Members, 12 Retiree Members, and 8 Student Members. Thank you all!

**Benefactors:** Barbara Beverley, David Cossey, Sam and Carol Wait

**Patrons:** Dorothy Christiansen, Bruce Connolly, Walter Grattidge, Kingsley Greene, Jean Sheviak, Lisa Trubitt, Christine Walker

### 2009-10 Board of Trustees

CDLC's Board of Trustees, with representation from all types of libraries and the community, meets monthly to govern the activities of the Council:

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|--|---|
| Michael Aikey - New York State Military Museum                     | Dee Portzer - Questar III SLS               |
| Patricia Baia - Albany College of Pharmacy and Health Sciences     | Philip Ritter - Upper Hudson Library System |
| Barbara Beverley (President) - NYS Dept. of Econ. Devel. (Retired) | Sue Rokos - Mohawk Valley Library System    |
| Deborah Booth - Hamilton-Fulton-Montgomery SLS                     | Lisa Trubitt - University at Albany         |
| Sara Dallas - Southern Adirondack Library System                   | Nancy VanDeusen - SUNY Cobleskill (retired) |
| Mary Donohue - Fulton-Montgomery Community College                 | Mary Wood (Treasurer) - Albany Law School   |
| Rocco Ferraro - Capital District Regional Planning Commission      | Susan Zappen - Skidmore College             |
| Enid Geyer - Albany Medical College                                |   |



# 2009-2010 Annual Report



## Programs and Services Highlights

For complete details about CDLC's programs and services please visit the CDLC website at [www.cdlc.org](http://www.cdlc.org).

**Documentary Heritage Program:** Supported historical and archival institutions with 12 site visits and 423 email and phone contacts; sponsored three workshops attended by 77 people; made three presentations to 56 people; coordinated the calendar for 30 Archives Month events; distributed 23 newsletters promoting archives-related training, grants, exhibits, and events to a list of 130 people (2,990 contacts!).

**Hospital Library Service Program:** Provided assistance to program member libraries via 25 site visits, 487 phone and email contacts, and 2 program newsletters; jointly, with the Medical Information Services Program, sponsored 5 continuing education events attended by 56 library staff members; provided subscriptions totaling \$31,295 to the EBSCO Dynamed database and Doody's Core Titles in the Health Sciences to program member hospitals; cataloged 485 titles for member libraries.

**Medical Information Services Program:** Distributed \$31,826 to 22 CDLC area libraries to subsidize health-information related interlibrary loans to patrons; provided interlibrary loan service to member libraries; co-sponsored 5 continuing education events.

**Consortial Purchasing:** Coordinated processing of subscriptions to 364 databases for 22 member libraries totaling nearly \$1,331,000.

**Cataloging Services:** Using OCLC, cataloged 5,052 titles for 17 CDLC member libraries, which was a 37.6% increase over last year's cataloging; processed 872 deletions from OCLC.

**Coordinated Collection Development:** Processed applications for and facilitated distribution of over \$150,300 in Coordinated Collection Development Aid funds.

**Digital Collections:** Debuted the CDLC Digital Collections website; added 10 new libraries to the Digitization Project, bringing the total number of participating libraries to 22; created the Metadata Working Group and the Digital Collections Advisory Committee; made 39 site visits, 130 phone calls, and responded to 1,200 emails; added 792 items (2,337 pages) to the collection; provided 2 workshops attended by 30 people.

**Regional Automation:** Introduced CaDiLaC Online 2.0 for access to 25 catalogs representing 423 academic, special, public, and school libraries plus the NY State Library; developed a new Koha-based partial union catalog for 123 academic, special, and school libraries; facilitated a regional ILLiad consortium for 8 academic libraries; funded retrospective conversion and metadata enhancement projects totaling \$13,300 for 8 academic, special and public libraries; provided support for AskUs 24/7 for 35 participating libraries and 4 school districts; did 5,739 updates, 986 additions, and 3,540 deletes, plus added 154 new titles in the regional Union List of Serials on OCLC; sponsored "Mobile Technologies @ the Library" emerging technologies program attended by 68 people.

**Resource Sharing:** Sponsored ILL Field Day V attended by 45 people; assisted member libraries by filling 257 requests for materials using WorldCat Resource Sharing, Docline, and NYSILL; loaned 191 items that were made available because they were cataloged via the CDLC cooperative cataloging service; provided electronic ILL directory; began development of electronic ILL form.

**Student Employee Award:** Presented the CDLC Outstanding Student Employee Award to 13 students from 8 area libraries.



# 2009-2010 Annual Report



## Programs and Services Highlights (continued)

### Regional Interest Groups:

**Capital Area Library Assistants (CALA):** Presented 3 continuing education events attended by 57 library staff; volunteered at Poestenkill Library Market Day; collected 81 pounds of food and \$15 for the regional Food Bank of Northeastern NY; collected 125 outfits and \$92 for Dress for Success of Albany; collected 15 cell phones and \$45 for Equinox Domestic Violence Services.

**Capital District Business Librarians (CDBL):** Sponsored the program “Identity Theft: What You Need to Know,” which was attended by 20 people.

**Government Information Interest Group (GIIG):** Held 4 meetings attended by approximately 35 people; meetings included reports from national conferences and training sessions, updates on government documents activities at local institutions, and updates from the New York State Library which is the regional library for Federal Depositories in the state, and oversees the NY State depository program.

**SLEEK** (librarians’ social group): held 5 dinner meetings that were attended by approximately 75 people.

## Committees

One hundred and one volunteers from CDLC libraries and the community contribute their time and expertise to the primary committees that support CDLC’s programs and activities:

- |   |   |
|---|---|
| Committee on Resource Sharing (CORS)            | Hospital Library Service Program Advisory Committee |
| Continuing Education Committee (CEC)            | Membership Committee                                |
| Coordinated Collection Development Committee    | Personnel Committee                                 |
| Digital Collections Advisory Committee          | Regional Automation Advisory Committee (RAAC)       |
| Direct Access Program Committee (DAP)           | Resource Development Committee                      |
| Documentary Heritage Program Advisory Committee | Student Award Committee                             |

Many other individuals enhance Council activities by working on subcommittees.

## CDLC Staff

- |   |  |
|---|--|
| Kathy Corbett - Office Services & Bibliographic Assistant | Joe Sherry - Finance Manager                                       |
| Susan D’Entremont - Regional Archivist                    | Jean Sheviak - Executive Director                                  |
| Becky Fried - Adjunct Catalog Librarian                   | Joe Thornton - Computer Systems Consultant                         |
| Ilka Morse - Digitization Field Trainer                   | Christopher Tosh - Hospital Library Service<br>Program Coordinator |
| Marie Noonan - Resource Sharing Coordinator               | Christine Walker - Assistant Director                              |
| Sue Rahn - Catalog Librarian                              |  |

## Mission Statement

The Capital District Library Council makes information flow by working with the libraries of the ten-county Capital District region of upstate New York to optimize success through collaboration. The Council’s leadership in information management, staff development, and resource sharing enables member libraries to provide top quality services.

## Goals

- Promote leading-edge reference and research resources to the region.
- Strengthen cooperation among academic, hospital, corporate, and other specialized libraries; museums and archives; and public and school library systems.
- Facilitate communication among CDLC members and their staffs.
- Lead exploration and implementation of new technologies.
- Provide infrastructure for information services to the libraries of the region.