



# CAPITAL AREA LIBRARY ASSISTANTS (CALA)



## “LUNCH AND LEARN” WORKSHOP

# New York State Library Assistants Association Certificate of Achievement Program

Presented by

**Michele Matthews, RPI and Michele Giuffre, Bethlehem Public Library**

The NYSLAA Library Assistant Certificate Program recognizes library assistants' contributions to libraries and the library profession. A Certificate of Achievement is issued to acknowledge the education and skills the library assistant has acquired. The overall purpose of the program is to acknowledge the achievements of the library assistant and provide recognition by NYSLAA for quality work performance. Are you interested in learning more about CAP? Join us for an informative workshop presented by two members of the CAP Review Board. Bring your lunch; we will provide coffee, tea and cookies. *Please join us in supporting our Food Drive for the Regional Food Bank of Northeastern New York. Donations of food or money are greatly appreciated. We will deliver all the donations we receive on behalf of our CALA membership. Hope to see you there!*

**DATE:** Monday, January 10, 2011

**TIME:** 12:00 – 2:00 pm

**PLACE:** Capital District Library Council (CDLC)  
28 Essex St., Albany, NY

**COST:** \$5.00; registration fee payable in advance or at the door. Cash or check accepted.  
*Please make check payable to: CDLC*

**ADVANCE REGISTRATION DEADLINE:** December 27, 2010

**QUESTIONS? PLEASE CONTACT:** Kathy Corbett, Capital District Library Council  
Phone: 518-438-2500  
Fax: 518-438-2872  
Email: [kcorbett@cdlc.org](mailto:kcorbett@cdlc.org)

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### REGISTRATION FORM

Make checks payable to CDLC and send completed form to **Kathy Corbett, Capital District Library Council, 28 Essex St., Albany, NY 12206** or via CDLC Courier. **Full payment must accompany this form. Advance registration deadline is 12/27/10. Confirmation will be sent by email. Receipt and/or proof of attendance available day of workshop.**

Name: \_\_\_\_\_ Organization: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_ Email: \_\_\_\_\_